



**MINUTES**  
of the  
**Santa Barbara Metropolitan Transit District**  
**Board of Directors Meeting**

**December 21, 2004**

**8:30 AM**

**Santa Barbara MTD Auditorium**  
**550 Olive Street, Santa Barbara, CA 93101**

**MEMBERS PRESENT:** John Britton, Chair, Olivia Rodriguez, Vice Chair, Brian Fahnestock, Secretary, David Davis, Director, Lee Moldaver, Director

**MTD EMPLOYEES PRESENT:** Sherrie Fisher, General Manager, Tiara Lakey, Executive Assistant to the Board and General Manager, David Damiano, Manager of Transit Development and Community Relations, Steve Maas, Manager of Strategic Planning and Compliance, Paul Tumbleson, Manager of Passenger Facilities

**OTHERS PRESENT:** Dr. Dan Secord, SB City Councilman, Josh Molina, SB News Press, Browning Allen, City of Santa Barbara Transportation Manager

**1. CALL TO ORDER**

Chair Britton called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Britton noted all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

The General Manager reported that the agenda for this meeting was posted at the MTD administrative headquarters, on the MTD website and mailed to the media for general circulation.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES**

Director Davis moved to approve the minutes for the meeting of December 7, 2004. Vice Chair Rodriguez seconded the motion. The motion passed unanimously. Director Moldaver abstained, due to his absence from the December 7, 2004, Board meeting.

**5. APPROVAL OF THE CASH REPORT**

Director Moldaver moved to approve the Cash Report of November 30, 2004 through December 13, 2004. Director Davis seconded the motion. The motion passed unanimously.

**THE CONSENT CALENDAR CONCLUDED AT THIS TIME**

**6. PUBLIC COMMENT**

There was no public comment.

**7. DIRECTORS' AND OFFICERS' INSURANCE  
(ACTION TAKEN)**

The General Manager updated the Board on the status of the Directors' and Officers' Insurance renewal. The General Manager then requested that the Board allow her to continue negotiations until the end of the month. Director Moldaver moved to allow the General Manager to continue the negotiation of Directors' and Officers Insurance. Vice Chair Rodriguez seconded the motion. The motion passed unanimously.

**8. SCHEDULE FOR VALLEY EXPRESS**

The General Manager and David Damiano, Manager of Transit Development and Community Relations updated the Board on the Valley Express service schedule and MTD's continued promotion of the upcoming service. Service will begin February 21, 2005.

**9. REVIEW OF A PROPOSED MEMORANDUM OF AGREEMENT (MOA)  
(ACTION TAKEN)**

The General Manager reviewed the proposed MOA between the County of Santa Barbara and MTD for the Isla Vista Electric Shuttle. The General Manager then requested the Board's authorization allowing her to sign the agreement. Director Moldaver moved to authorize the General Manager to sign the MOA. Director Davis seconded the motion. The motion passed unanimously.

**10. GENERAL MANAGER REPORT**

The General Manager announced that MTD had been the recipient of a Supernova Award from United Way. The General Manager invited David Damiano, Manager of Transit Development and Community Relations to enlighten the Board on how this award was received. Mr. Damiano stated that MTD had received this award due to a 40% increase in donations during MTD's annual United Way campaign. Mr. Damiano added that this year's campaign had promotional assistance from KRUZ Radio. Director Moldaver congratulated Mr. Damiano for his part in making the campaign such a success.

The General Manager reported that the City of Santa Barbara is still seeking applicants for MTD's upcoming open Board positions. Applications can be found on the City and MTD website. The General Manager added that the deadline for applications is January 21, 2005, and open to individuals residing within MTD's service boundaries. Director Moldaver expressed his concerns in regard to the recent change by the City Council that now allows non-City residents to apply. At this time the General Manager also reminded the Board that MTD is still recruiting applicants for the open Marketing Coordinator position, but no longer accepting applications for the Transit Analyst position.

At this time, the Board viewed the recently filmed "Feliz Navidad from MTD" message that will air on the Univision television station during the Holidays. This message features MTD employees and Board members wishing the community a happy and safe holiday season.

The General Manager updated the Board on the Calle Real Property and stated that the soil had been fenced and the house on the property had been boarded up and secured. The General Manager also added that Tom Elliott of Forte Ranch had recently contacted her in regard to the development status of the property. He was informed that negotiations of the sale of the property continue.

The General Manager reported that Coastal Express transfer study has been completed and results will be shared with the Ventura County Transportation Commission (VCTC) staff. Board discussion centered on coordination between Coastal Express and MTD.

The General Manager gave an update on the South Coast Transit Priorities (SCTP) project and stated that service will begin in the North County, February 21, 2005. Also, an RFP is being prepared and will be sent out in February or March to purchase the vehicles needed for the Isla Vista/UCSB, Old Town Goleta and the Mesa Loop service (service for Goleta should start in September 2005 and the rest of the service will start in September 2006) subsequently the Line 9 is slated for some restructuring.

**11. OTHER BUSINESS AND COMMITTEE REPORTS**

Secretary Fahnestock reported that the Personnel Committee had met and discussed/recommended the following:

- a) reviewed staff salaries and recommendations (all within the budget)
- b) reviewed the job descriptions of the vacant MTD staff positions
- c) recommended the creation of a Human Resources position and instructed the General Manager to provide the committee with a job description and a report on how it may impact the budget
- d) requested that the General Manager's performance review be added as a closed session agenda item for the January 4, 2005, Board meeting

**12. RECESS TO CLOSED SESSION-CALLE REAL**

The Board did not recess to closed session.

**13. ADJOURNMENT**

Chair Britton adjourned the meeting at 9:36 AM.